

FE/7/1

C.T.F. AAKAA.

11.12.2015.

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CAD 1252



**METROPOLITAN
POLICE**

TOTAL POLICING

Specialist Crime and Operations

Firearms Briefing Template Document

	Restricted
Suitable for publication scheme Y/N	No
Title and Version	OPERATION AAKAA.....
Purpose	A briefing aide memoire for the TFC during recorded briefings for Firearms Operations
Relevant to	Strategic and Tactical Firearms Commanders, Tactical Advisors.
Summary	TFC BRIEFING DOCUMENT FOR OPERATION AAKAA.....
Creating Branch	SC&O19
Date Created	22.01.14
Review Date	21.01.15

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Exerts from the APP - Armed Policing:

“Officers conducting briefings should be mindful that the content of the briefing may directly affect the response of armed officers to any subsequent perceived threat from a subject.”

BRIEFING

- All staff involved in situations where Authorised Firearms Officers (AFOs) are deployed must be given as full a briefing as possible.
- The briefing should include the objectives and tactics that have been authorised.
- The level of additional detail given will depend on the circumstances prevailing at the time and the time available.

The National Decision Model (NDM), should be used as a basis for briefing and debriefing officers.

- This has the advantage of providing **continuity** of approach during the planning and operational phases of a deployment. The use of the NDM in this way also enables any additional information to be reviewed or updated as the situation develops.
- Other models such as The **IIMARCH Model** can be used to develop the content of the briefing.
- Officers providing briefings should stress the aim of any operation including, specifically, the individual responsibility of officers and the legal powers relevant to the deployment.

TFC's responsibilities

- The Tactical Firearms Commander should ensure that Authorised Firearms Officers (AFOs) and other deployed officers are briefed using the most appropriate means of communication. Commanders should confirm their lines of communication to officers (AFOs and unarmed) once they have been deployed.
- The Tactical Firearms Commander should ensure that information, intelligence and detail of reliability is included in the briefing where it is relevant to the Working Strategy.

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- Tactical Firearms Commanders should consider drawing on the expertise of other staff in briefings, where this may be of assistance eg, OFC's and Intelligence officers.

KEEPING A RECORD

A record should be maintained of all briefings, including the persons present and information given.

- The method of recording may include:
 - Contemporaneous notes;
 - Use of formal briefing documents;
 - Audio recording;
 - ICT systems;
 - Command and Control logs.
- As far as practicable, the most comprehensive method of providing an accurate record of the briefing should be used.
- Where officers are being briefed while travelling or are in a remote location, consideration should be given to using radio or telephone recording to provide a record of the briefing. The absence of secure communication may, however, place constraints on this option in situations where classified information is being referred to.

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Briefing Template - Briefing Responsibilities

An agreement should be made, prior to the start of the briefing, relating to individual responsibilities for who is to speak on each aspect of the briefing. So each speaking officer knows where in the briefing he or she is speaking and who (or Pseudonym) they are handing over to.

	Officer	Content
1	TFC. FE17	Intro / SFC strategy / legal reminders / firearms reminders.
2	D.S. ROB WICKHAM? MOB NO	Intel / info / admin.
3	OFC. V64	Operational plan
4		
5		
6		
Briefing Notes:		

Signed Briefing Officer Date/Time

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Operational Briefing

Introduction

Command Structure, Operational Intention and Strategy set by SFC

This Briefing is being recorded. It is (date) ¹² 15 and the time is 5:10am

My name (pseudonym) is FE17 attached to ^{sec 4} am The Tactical Firearms Commander for this operation. This is the operational briefing for the armed deployment for an authorised firearms operation, Op. A.S.K.A.A.

The Armed Op number for this operation is/to be allocated after this briefing. We are in the briefing room at ~~A. P. ...~~ TRAFFIC CHARGE.

Present here at this briefing are all the firearms officers and other officers deployed on this operation (also present are colleagues from the LAS etc...). I have recorded a list of all those persons present.

The following Officers make up the Command Team;

The SFC is FE14

The TFC is: FE16

The OFC is: V64

The TA is: S48

The SIO is: P.I. ROB MURRAY

The PIM is: MARK GEDFORD.

P.I. MASON P.C. DUMPLETON.

- AUTH 10AM 10.12.15.

FE17

(Any changes to the Command Structure throughout the operation must be fully documented and all parties informed as soon as practicable. There **MUST** be a clear separation of roles and only in exceptional circumstances can an officer perform a dual role. The rationale if this occurs must be clearly documented and justified.)

This briefing will comprise of four further parts.

- The investigating unit will detail the information and intelligence picture.
- This will be followed by the threat assessment and the Strategic firearms commanders' strategy for the deployment.
- The Operational Firearms Commander will cover the operational plan and contingencies.
- I will then cover relevant powers and policies and deliver the strict reminder.

I am now going to hand over to the Intel officer, P.S. WICKER, who will outline the information and intelligence background of this operation.

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Information/Intel officer

The allocated intelligence briefing officer will give the information or will read out the form of words agreed with the SIO/Silver if there is sensitive information, or the information contained on the PAT or briefing sheet where the information is from a non sensitive source.

From Briefing by [unclear]
174A. CHADJR.

Threat Assessment

Identified individuals or groups at risk and degrees of risk at potential points of contact are:

SFC Strategy

Developed + Agreed by [unclear] FE14

Tactical advice

"As part of the planning for this operation, tactical advice has been sought from SCO19,, this tactical advice has been shared with the Operational Firearms Commander for this operation and agrees with its content contingencies and employment."



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Tactical Options and Actions - OFC

V64

V64

Firearms Team Leader gives overview of the method;

Included in the method should be the SCO19 Risk assessment, then operational administration and communication ISSUES

*POLICE VEHICLE DETAILS - MAKE + MODELS.
TEAM CALL SIGNS.*

Powers and Policy and firearms reminders for AFO'S

Firearms may be discharged by AFOs only when absolutely necessary.

An AFO, in discharging a firearm, must honestly believe that, given the immediacy and proximity of the threat, the immediate discharge of a firearm or the use of potentially lethal force is absolutely necessary to avert a real and immediate risk to the lives of themselves and/or others.

Staff are reminded of their responsibilities and powers to use force under the following law and regulations:

- The Human Rights Act 1998
- Section 3(1) Criminal Law Act 1967 or Section 3(1) Criminal Law Act (Northern Ireland) 1967
- Section 117 Police and Criminal Evidence Act (PACE) 1984 or Article 88 Police and Criminal Evidence (PACE) (Northern Ireland) Order 1989;
- Common Law provisions in respect of self-defence;
- The Police (Conduct) Regulations 2008, the Police Standards of Professional Behaviour or Police Service of Northern Ireland Code of Ethics *AD*

Does anyone NOT understand their role? ✓

Administration and Communications

TFC or appointed officer if not covered by the OFC

CA. 174A.

If not already covered by the Operational firearms commander. CA 174A. 174A.

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In the event of a PIP principle officers will go to (LEMAN STREET/LAMBETH.)

The PIP Liaison officer from the investigating unit is... P.C., Dumfries C.T.F.

The following must be read:

In the event of shots being fired the APP - Armed Policing ' Stage 4 - Detailed Accounts/Evidential Statements is applicable: -

Conferring

7.99 As a matter of general practice, officers should not confer with others before making their accounts (whether initial or subsequent accounts). The important issue is to individually record what their honestly held belief of the situation was at the time force was used. There should, therefore, be no need for an officer to confer with others about what was in their mind at the time force was used. If, however, in a particular case a need to confer on other issues does arise, then, in order to ensure transparency and maintain public confidence, where some discussion has taken place, officers must document the fact that this has taken place, highlighting:

- Time, date and place where conferring took place:
- The issue discussed:
- With whom:
- The reasons for such discussion.



The Tactical Firearms Commander will remain at the scene until stood down.

Other Speakers

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Closure

TFC or appointed officer
"Does everybody understand their role and the individual responsibilities discussed?"
"Are there any questions?" ✓
"The time is 5:30AM, this briefing is now concluded".

Metropolitan Police Service

Exhibit No. FE 17/1	Cust No.	Serial No. MPSZ09671352
Ex. Book No.	OCU:	Other Stn. Ref.
		Lab Ref. No. / /

Description of exhibit:
FIREARMS BRIEFING
TEMPLATE

From place/person: OP. ADKAA 11.12.15.

Taken by: FE 17 Date: Time:
Sealed by: Date: Time:

I IDENTIFY THIS EXHIBIT AS THAT REFERRED TO IN MY STATEMENT

Signature: FE 17

Signature(s) of additional witness(es)

MP 1404/04

MPSZ09671352

Form 420B



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